

Job Title: General Maintenance
Reports To: Maintenance Manager

Minimum Requirements:

- Minimum 18 years of age. Must hold a valid Washington State driver's license.
- Carpentry and maintenance skills. Knowledge of general electricity and plumbing standards with advance knowledge of electricity a plus.
- Must be able to communicate with entire team to take direction, report issues and perform to job standards.
- Ability to safely operate and repair lawn mowers and small power tools.
- Ability to take direction and contribute to a team atmosphere.
- Enthusiastic about customer service.
- Good problem-solving abilities.
- Self-motivated: can find work to do without supervision.

Physical Requirements:

- Able to safely lift up to 50-80 pounds, and carry loads up stairs and lift items overhead.
- Constant walking, standing, pushing, pulling, carrying, lifting, kneeling, bending, stooping, and moving during working hours.

Essential Functions:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Perform general maintenance throughout property to create a maintenance-free environment, reduce costs and ensure customer satisfaction.
- Construct various carpentry projects as needed.
- Purchase light bulbs and fluorescent lighting for all buildings, and maintain inventory.
- Stock linen closets with light bulbs.
- Purchase miscellaneous repair items with your supervisor's approval.
- Change light bulbs throughout property placing correct bulbs.
- Assist in safety inspections and fire suppression testing, reporting any issues to management.
- Perform assigned tasks in a timely manner, using proper materials and tools.
- Perform all assigned tasks using PPE and proper procedures to ensure safety.
- Work the late shift as scheduled. Distribute portable cribs. Offer whatever assistance guests need.
- Store tools in their proper places.
- Assist with spotting non-guests and reporting to supervisor.
- Answer guests' questions, be knowledgeable about Campbell's services and history, and Lake Chelan recreational opportunities,
- Wear a clean uniform and maintain a clean, well-groomed neat appearance.
- Act as a team member: show enthusiasm and help other staff to ensure guest satisfaction.
- Ask for help when you need it.
- Suggest improvements to managers to improve the quality of our guest service.

- Maintain a professional attitude and presence at all times.

Position Type and Expected Hours of Work:

This is a variable-hour position, expected work hours are based on seasonal volume, business demand, and hours of operation. Weekends and holidays are also necessary. Must be flexible and willing to adapt schedule to meet business demands.

Other Duties:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for their job. Duties, responsibilities, and activities may change at any time with or without notice.

GENERAL MAINTENANCE 01/03/2015